

## Colchester and Tendring Athletics Club

### MINUTES OF THE COMMITTEE MEETING HELD ON 18 DECEMBER 2025

*Present:* Warren Page, Jo Partridge, Kate Sandercock, Simon Styles, Kay Thompson

*Apologies:* Michelle Green, Keeley-Jo, Dan Partridge, Taliesin Stevenson

#### 1. Minutes of the last meeting and matters arising

The minutes of the meetings held on 16 October 2025 and 28 November 2025 were approved as an accurate record.

Progress with matters arising not already on the agenda was noted as follows:

- KS had explained the DBS process to KJ - *complete*
- WP had notified coaches of emergency evacuation procedures - *complete*
- JP would discuss the branded clothing issue with Jason during her handover - *ongoing*
- SS would provide KT with a list of current coaches for updating the website - *ongoing*
- First aid kits had been checked and items for restocking identified, including ice packs for all (with members approving the costs for replenishing) - *complete*
- KS had received a response on rationale for changes to middle distance groups, and it was agreed that this would be kept under review - *complete*
- It was decided to pause on potential expansion of committee membership at the current time – *complete*
- TS had raised the Martyn's Law issue at the EAL AGM, and the league was awaiting guidance from England Athletics – *complete*. It was noted that one company had quoted £850 for providing first aid cover at the forthcoming Hilly Fields cross country event, citing the legislation as one of the reasons for the cost. Members remained concerned about any potential increase in costs arising from the legislation that may make hosting events untenable.

#### 2. Welfare and safeguarding

SS had been in liaison with a group of coaches regarding the outcomes and handling of the coach conduct issue previously discussed. The committee confirmed that the case had been notified to England Athletics, and it was agreed that any further communication with coaches should be channelled through SS as Secretary. The committee would review the situation in January.

#### 3. Training sessions

Members considered a request to run a hurdles session using four lanes including bends. It was agreed that it would be good to offer such training, but due to space constraints, the only available time would be the second session on Wednesdays, using the outside lanes.

**Action:** JP to communicate this option to the coach concerned

**4. Coaching matters**

Members agreed to fund Alison Bennett to complete Level 3 training, with potential for WP to also complete this in due course.

It was noted that Glenn Hobbs had been posted overseas for three years, and thus it would be important to have more middle distance coaches trained to Level 2 to provide adequate cover. Grainne Hallahan and Andy Gooby were in the process of completing Level 2 training.

**5. Hilly Fields cross country co-hosting**

Members noted that the course had been mapped out and that a request for volunteer marshals from both clubs had gone out. First aid cover was being investigated, with £650 being the best quote thus far. It was anticipated that this cost would be covered by the league.

**6. Summer track and field event planning**

The Club was awaiting the outcome of discussions about future events at the Garrison track following the introduction of Martyn's Law, before committing to any hosting of events. It was unlikely that Ipswich Harriers would be able to co-host during the summer season.

It was noted that an in-house event in the spring needed to be organised, to support preparations for the summer season.

**7. Any other business**

None

**8. Date of next meeting**

Thursday 15 January 2026, 19:30, Odd Man Out

**Summary of actions**

- JP to discuss the branded clothing issue with Jason during her handover
- SS to provide KT with a list of current coaches for updating the website
- JP to communicate to the coach concerned the option to use the track for hurdles training on the second session on Wednesdays