



Committee Code of Conduct

The purpose of the Colchester and Tendring Athletics Club Committee is to provide a management structure for the Athletics Club. The committee will meet on several occasions throughout the year to plan and agree actions for the day to day running, issues and development of the club.

As per the constitution the committee will meet at least four times per year, ad-hoc meetings can be called for specific reasons, use of online meetings and email for agreements in-between the committee meetings may be used.

As a committee member, you will adhere to the conduct as per below:

- Respect the rights, dignity, worth and opinions of every committee member
- Regularly attend the committee meetings
- Take on actions and responsibilities assigned to you as a committee member, these are listed in the roles & responsibilities tables
- Understand the welfare issues and social media usage policies within the club
- Understand that the committee meetings sometimes have discussions which should not be shared with the general members of the club. Discussions within the committee meetings are private and the meetings should be an environment where opinions and views can be expressed without the concern of being made a target. These discussions are private to the committee and only details from the formal minutes are shared with the members of the club.
- Meeting Minutes are approved by committee members before being published, the content of these minutes is sometimes changed to avoid any conflict.
- Actively promote the club and competition within the club.
- Any violation of this code of conduct could result in ejection from the committee, this will be a committee decision should this situation arise.

Date	Version	Status
01/03/23	V1.0	Approved CATCOM